User's Manual for Tapeless Digital Answering System Telephone with Time/Day 1815

Fold open this manual for information about this telephone's installation and operation. Please read ***Part 1 — Important Product Information,*** *included in this package.*

Part 2

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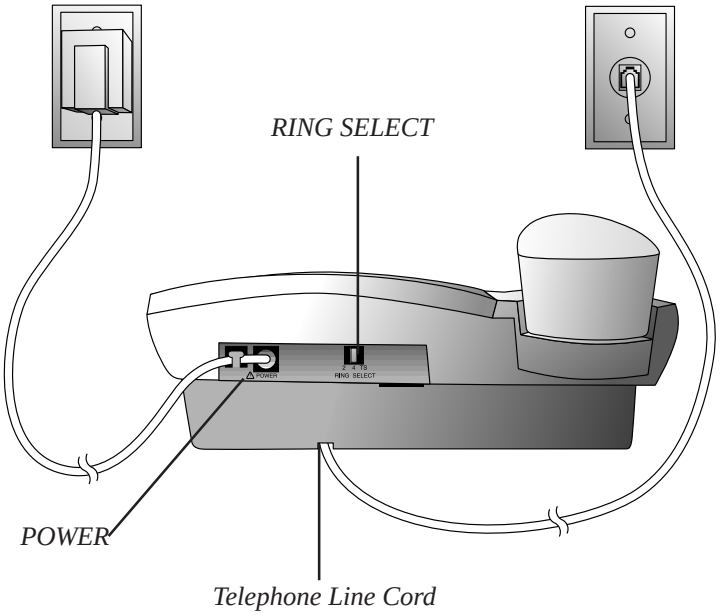
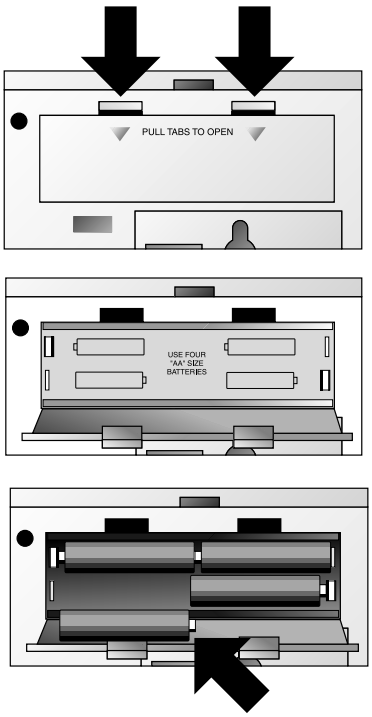
INSTALLATION



Battery Installation (optional)



FOR TABLE/DESK INSTALLATION

1 Install the batteries (optional).

- Turn the unit upside down.
- Push in on the two tabs at the large end of the base, and lift the base off the unit.
- Push in on the two tabs on the battery compartment door, and remove it.
- Insert four AA batteries. Always use four new batteries.
- Replace the battery compartment door.
- Reattach the base by inserting the tabs into the slots. Push down on the large end of the base to lock it into place. Make sure the larger end is toward the top of the telephone. The telephone should sit flat on your table or desk during use.

NOTE: *The batteries provide backup power, allowing you to make calls in case of a power failure. When battery power is low, the LOW BATTERY light goes on. Replace the batteries promptly.*

2 Connect the line cord to the telephone.
Plug one end of the line cord into the jack labeled **TEL LINE** on the bottom of the telephone. Run the line cord through the channel on the bottom of the phone.

3 Connect the handset to the telephone.
Plug the coiled cord into the handset jack on the side of the phone. Plug the other end of the coiled cord into the handset, then hang up.

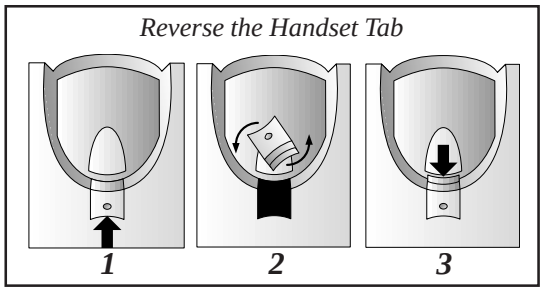
4 Connect the line cord to a wall jack.
Plug the free end of the line cord into a telephone wall jack. Make sure the cord snaps firmly into place.

5 Connect the power cord.

Use only the power cord supplied with your system. If you need a replacement cord, call 1 800 222–3111.

Fit the power cord behind the strain relief tab. Then, plug the smaller end of the power cord into the **POWER** jack on the back of the system. Plug the power cord into an electrical outlet that is not controlled by a light switch. (When you connect the system to power, the Message Window flashes **CL** to indicate you need to set the clock. See “Setting the Clock” in theAnswering System Operation section of this manual.)

INSTALLATION



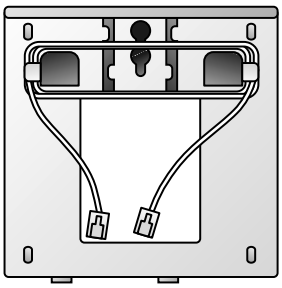


Figure 1

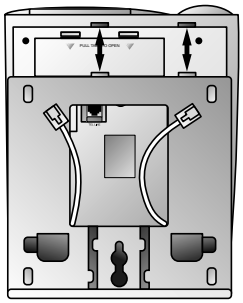


Figure 2

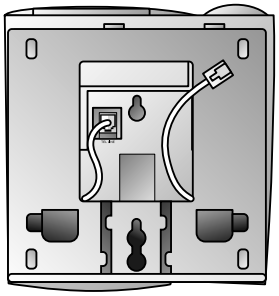


Figure 3

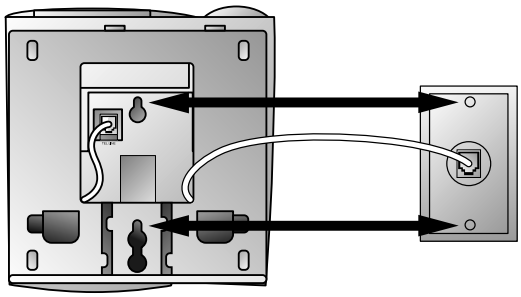


Figure 4

FOR WALL INSTALLATION

1 Reverse the handset tab.
(This tab holds the handset when you hang up.) Hold down the switchhook, and slide the tab up and out of its slot. Turn the tab so that the end with the "hook" is up. Then insert the tab back into its slot.

2 Remove the base.
Push in on the two tabs at the large end of the base, and lift the base off the unit.

3 Install the batteries (optional).
- Push in on the two tabs on the battery compartment door, and remove it.
- Insert four AA batteries. Always use four new batteries.
- Replace the battery compartment door.

NOTE: *The batteries provide backup power, allowing you to make calls in case of a power failure. When battery power is low, the LOW BATTERY light goes on. Replace the batteries promptly.*

4 Wrap the line cord around the posts on the inside of the base. Leave at least 3 inches free at each end of the line cord (Figure 1).

5 Attach the base.
Turn the base so that the larger end of the base is toward the bottom of the telephone. Attach the base by inserting the tabs into the slots indicated. Push down on the large end of the base to lock it into place (Figure 2).

6 Connect the line cord to the telephone.
Plug one end of the line cord into the jack labeled **TEL LINE** on the bottom of the phone (Figure 3).

7 Connect the line cord to the wall jack, and mount the phone on the wall.
Plug the free end of the line cord into the modular wall jack. Make sure the cord snaps firmly into place. Place the phone on the wall jack mounting studs and pull down until it is held securely (Figure 4).

8 Connect the handset to the telephone.
Plug the coiled cord into the handset jack on the side of the phone. Plug the other end of the coiled cord into the handset, then hang up.

9 Connect the power cord.

Use only the power cord supplied with your system. If you need a replacement cord, call 1 800 222–3111.

Plug the smaller end of the power cord into the **POWER** jack on the back of the system. Plug the power cord into an electrical outlet that is not controlled by a light switch. (When you connect the system to power, the Message Window flashes **CL** to indicate you need to set the clock. See "Setting the Clock" in the Answering System Operation section of this manual.)

TELEPHONE OPERATION

Dial Mode

This phone comes set to operate with touch tone service. If you have dial pulse (rotary) service, you will need to reset the dial mode. If you hear clicks (not tones) when you dial, you have dial pulse (rotary) service.

To change to dial pulse mode:

1 Press and release PROGRAM.
2 Press #, #, #, 3.

To change back to touch tone mode:

1 Press and release PROGRAM.
2 Press #, #, #, 8.

Ringer Volume

Use the RINGER switch located on the right side of the phone to turn the ringer **OFF**, or to set it to **LO** or **HI** volume. You can make or answer calls when the ringer is off, and other phones on the same line are not affected by the setting.

Handset Volume Control

While on a call, use VOLUME to adjust the listening level. Press the top arrow to increase volume. Press the bottom arrow to decrease volume.

Redial

Press and release REDIAL to dial the last number you dialed (up to 32 digits). The last number you dialed is stored in redial memory until you dial another number.

Hold

To put a call on hold, press and release HOLD. The HOLD light flashes. You can return the handset to the cradle without disconnecting the call.

To take a call off hold, press and release HOLD
— OR —
Lift the handset of this phone
— OR —
Lift the handset of another phone on the same line as this phone.

Mute

Mute lets you hear the other party, but prevents the other party from hearing you.

To mute a call, press and release MUTE. The MUTE light goes on.

To return to two-way conversation, press and release MUTE.

Flash

Press and release FLASH instead of pressing the switchhook to activate services such as Call Waiting or Three-Way Calling. You might have to press other buttons before or after FLASH as explained in the custom calling instructions provided by your service provider.

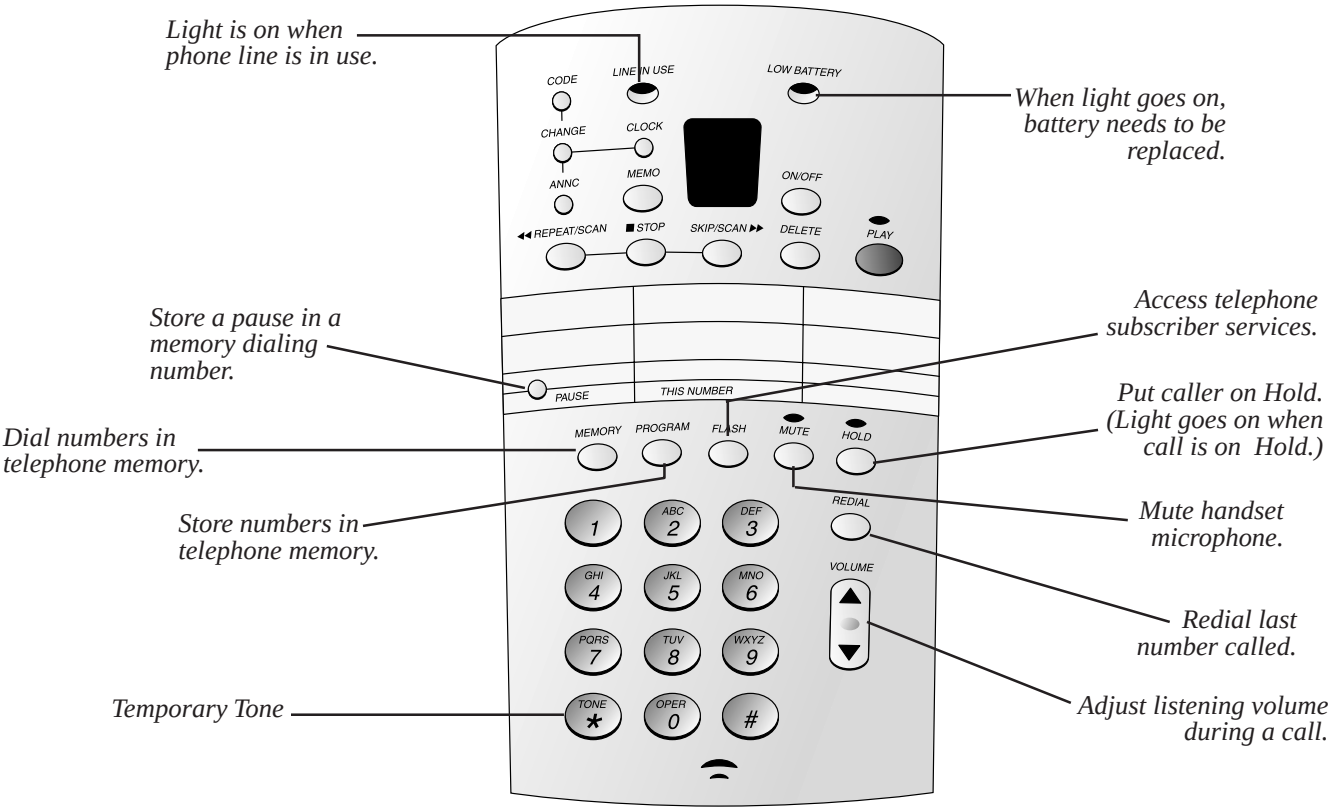
Temporary Tone

If you have dial pulse (rotary) service, this feature allows you to enter codes or tones needed to operate answering machines, or use electronic banking services, calling cards, and other special services. This feature will operate most special services; however, some services may actually require a touch tone line. To be sure, ask the company that provides the special service.

NOTE: *If you have touch tone service, you do not need to use the Temporary Tone feature.*

1 Dial the call, then press and release * (TONE). Any buttons pressed after this will send tone signals.
2 After you hang up, the phone automatically returns to dial pulse (rotary) dialing.

TELEPHONE MEMORY



The telephone can store 9 telephone numbers, each up to 24 digits long. A number remains stored in memory unless you change it by storing a new number in its place.

NOTE: *You may choose to store emergency numbers in memory locations. This feature is provided only as a convenience and the manufacturer assumes no responsibility for customer reliance upon the memory feature.*

Storing Memory Numbers

1. Press and release PROGRAM.
2. Enter a telephone number (up to 24 digits). To store a switchhook flash, press FLASH in the appropriate place while entering the number. To store a dialing pause, press PAUSE in the appropriate place while entering the number.
3. Press and release MEMORY.
4. Press and release the memory location (1 to 9) where the number is to be stored. You cannot use 0, # or * as memory locations.

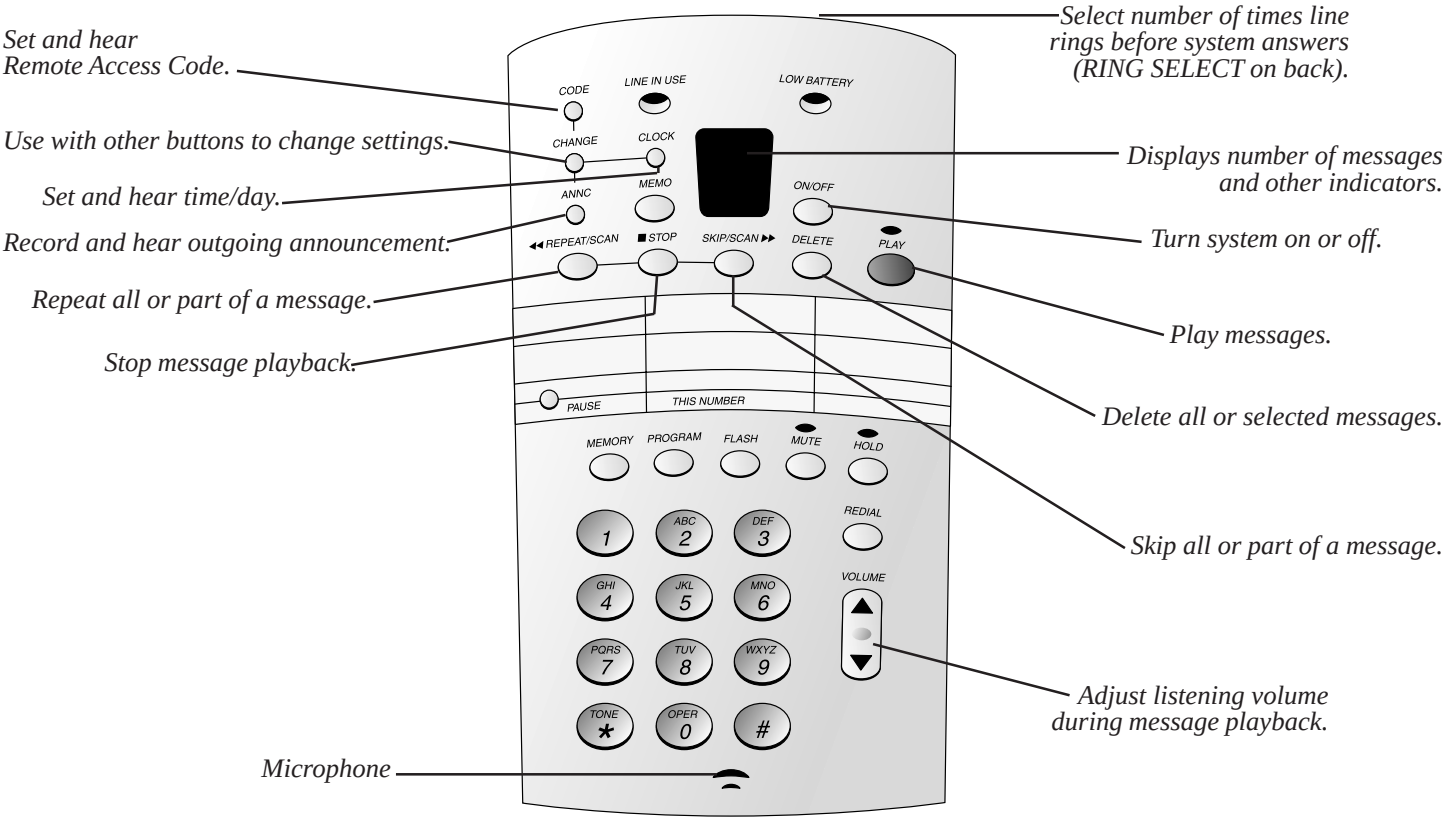
Dialing Memory Numbers

1. Lift the handset.
2. Press and release MEMORY.
3. Press and release the memory location (1 to 9).

Storing Numbers Just Dialed

1. Press and release PROGRAM.
2. Press and release REDIAL.
3. Press and release MEMORY.
4. Press and release the memory location (1 to 9) where the number is to be stored.

ANSWERING SYSTEM OPERATION



Setting the Clock

You'll need to set the clock so that it can record the day and time that each message is received.

1. Press and release CHANGE. The Message Window displays **CH**.
2. Press and release CLOCK. The current day setting is announced.
3. To change the day setting, hold down SKIP/SCAN or REPEAT/SCAN until the correct day is announced. Then release the button.
4. Press and release CLOCK. The current hour setting is announced.
5. To change the hour setting, hold down SKIP/SCAN or REPEAT/SCAN until the correct hour is announced. Then release the button.
6. Press and release CLOCK. The current minutes setting is announced.
7. To change the minutes setting, hold down SKIP/SCAN or REPEAT/SCAN until the correct minutes setting is announced. Then release the button.
8. Press and release CLOCK. The new day and time are announced.

To check the clock, press and release CLOCK.

Recording Your Announcement

Before using this answering system, you should record the announcement (up to 3 minutes long) that callers will hear when the system answers a call. If you choose not to record an announcement, the system answers with a prerecorded announcement: "Hello. Please leave a message after the tone."

1. Press and release CHANGE. The Message Window displays **CH**.
2. Press and release ANNC. The system beeps. Speak toward the microphone normally, from about 9 inches away. While you are recording, the Message Window displays the elapsed time of your recording.
3. Press STOP when you are finished. The system automatically plays back your announcement.

To review your announcement, press and release ANNC.

Turning the System On/Off

Use ON/OFF to turn the system on and off. When the system is off, the Message Window is blank.

Volume Control

Use VOLUME to adjust the volume of the system's speaker. Press the top arrow to increase volume. Press the bottom arrow to decrease volume.

ANSWERING SYSTEM OPERATION

Answering Calls

When the system answers a call, the caller hears the announcement you recorded, followed by a beep. After the beep, the system begins recording your caller's message. A caller can leave a message up to 3 minutes long. If the message is longer than 3 minutes, or if the caller is silent for more than 7 seconds, or if the system runs out of memory, the system beeps once and hangs up.

Frequent callers can skip over your announcement by pressing #.

Ring Select/Toll Saver

Use the **RING SELECT** switch on the back of the system to select how many times the line will ring before the system answers a call. Set to **2** for two rings, set to **4** for four rings, or set to **TS** for Toll Saver. When you set the system to **TS**, the system answers after 4 rings when you have no new messages, and after 2 rings when you have new messages.

Message Window

The Message Window displays the number of messages that have been recorded. If the Message Window displays **F**, then the memory is full and you'll need to delete messages before new ones can be recorded.

PLAY Light

The PLAY Light blinks when you have new messages, and remains steady when you have messages in memory that you've already played. The PLAY Light is off when there are no messages in memory.

Call Screening/Intercept

Set the system to answer calls, and set the volume control so you can hear the caller's message.

If you decide to take the call, lift the handset of this phone or any phone on the same line. The system stops recording and resets to answer calls.

Listening to Your Messages

As the system plays back messages, the Message Window displays the number of the message playing. Before playing each message, the system announces the day and time the message was received. After playing the last message, the system announces "End of messages."

Play all messages — Press and release PLAY. If you have no messages, the system announces "No messages."
Play new messages only — Hold down PLAY for about 2 seconds, until the system begins playing. If you have no new messages, the system announces "No new messages."

Repeat entire message — Press and release REPEAT/SCAN.
Repeat part of message — Hold down REPEAT/SCAN for a few seconds, then release it to resume playing. The system beeps while the button is held down.
Skip to next message — Press and release SKIP/SCAN.
Skip part of a message — Hold down SKIP/SCAN for a few seconds, then release it to resume playing. The system beeps while the button is held down.
Stop message playback — Press and release STOP.

Privacy Playback

Instead of hearing your messages through the system's speaker, you can listen to them through the answering system handset.

1. Hold down STOP while you lift the handset.
2. Press and release PLAY to play all messages
   — OR —
   Hold down PLAY for about 2 seconds to play new messages only.
3. After pressing PLAY, you can follow the directions above to repeat, skip, or stop message playback.

NOTE: *Privacy Playback will not work if you have answered a call, or if you lift the handset and place a call before pressing PLAY.*

Saving Messages

The system saves your messages automatically if you do not delete them. The system can save about 12 minutes of messages, including your announcement, for up to a total of 99 messages. When memory is full, you must delete some or all messages before new messages can be recorded.

Deleting Messages

Delete all messages — Hold down DELETE. The system announces "Messages deleted" and the Message Window displays **0**. If you haven't listened to all of the messages, the system beeps 5 times, and does not delete messages.
Delete selected messages — Press and release DELETE while the message you want to delete is being played. The system beeps once, and continues with the next message. If you want to check a message before you delete it, you can press REPEAT/SCAN to replay a message before deleting it.

When the system reaches the end of the last message, the messages not deleted are renumbered, and the Message Window displays the total number of messages remaining in memory.

ANSWERING SYSTEM OPERATION

Recording a Memo

You can record a memo to be stored as an incoming message. The memo can be up to 3 minutes long, and will be played back with other messages.

1. Press and release MEMO. After the beep, speak toward the microphone.
2. To stop recording, press STOP.

When Memory is Full

The system can record approximately 12 minutes of messages, including your announcement, for up to a total of 99 messages. When memory is full, or 99 messages have been recorded, the Message Window flashes **F**. Delete messages to make room for new ones.

When memory is full, the system answers calls after 10 rings, and sounds 2 beeps instead of playing your announcement.

Remote Access Code

You can use many features of this answering system remotely from a touch tone phone. Most features can be accessed only after you enter a Remote Access Code, preset to 500. You can view the Remote Access Code by tapping CODE.

You can change the Remote Access Code to any 3-digit number from 500-999.

1. Press and release CHANGE. The Message Window displays **CH**.
2. Press and release CODE. The system announces "First digit."
3. Press SKIP/SCAN or REPEAT/SCAN to change the digit.
4. When the Message Window displays the desired first digit, press and release CODE. The system announces "Second digit."
5. Press SKIP/SCAN or REPEAT/SCAN to change the digit.
6. When the Message Window displays the desired second digit, press and release CODE. The system announces "Third digit."
7. Press SKIP/SCAN or REPEAT/SCAN to change the digit.
8. When the Message Window displays the desired third digit, press and release CODE. The system announces the new Remote Access Code.

ANSWERING SYSTEM OPERATION

From a Remote Touch Tone Phone

Playing Messages

1. Dial your telephone number from a touch tone phone.
2. When the system answers, enter your Remote Access Code. The system announces the number of messages received, then beeps twice.
3. After the two beeps, wait 4 seconds, and the system plays back messages
   — OR —
   Press and release 1 to play all messages
   — OR —
   Press and release 2 to play only new messages (if there are no new messages, the system announces "No new messages").
4. **To repeat a message** — Press and release 4 while the message is playing.
   To repeat part of a message — Hold down 4. To resume playing, release 4.

   To skip a message — Press and release 6 while the message is playing.
   To skip part of a message — Hold down 6. To resume playing, release 6.

   To stop message playback — Press and release 5.

   To save messages, hang up.

Deleting Messages

To delete selected message — Press and release 3 while the message is playing.
To delete all messages — After you have listened to all messages and heard the 2 beeps, press 3, 3.

Recording Announcement

1. Press 7, ✳.
2. Speak after the beep, then press 5 to stop recording. The system replays your new announcement.

To review your announcement — Press 7, 1.

Recording a Memo

1. Press # and begin speaking after the beep.
2. Press 5 when you are finished.

Room Monitor with Intercom

You can call the answering system and listen to any activity in the room.

1. Press 9, 1 to listen for 30 seconds.
2. If you wish, you can press 1 while the monitor is active to speak to someone in the room (up to 30 seconds).
3. Press 1 again during intercom operation to return to listening only.
4. Press 5 at any time to exit Room Monitor with Intercom.

Ending Remote Access Call

Press ✳, 9. The system announces "The machine will now hang up," and disconnects from the line.

Changing Remote Access Code

1. Press 9 9. The system announces "Enter new code."
2. Enter your new Remote Access Code, any number between 500 and 999.
3. If a valid code is entered, the system announces the new Remote Access Code. If an invalid code is entered, the system beeps 5 times rapidly, then beeps twice. Repeat Steps 1 and 2.

Turn System Off

Press 8, 8.

Turn System On

When the system is off, it answers after 10 rings and beeps twice.

1. Press 0 to turn the system on.
2. The system beeps twice and is ready to answer calls and record messages. If the system beeps 5 times, the memory is full.

Memory Full

If the system answers after 10 rings and beeps twice instead of playing your announcement, it might be off or memory might be full.

1. Enter Remote Access Code after 2-beep signal.
2. Listen to messages, and delete some or all of them.
3. Press 0 to make sure your system is on before you hang up.

IN CASE OF DIFFICULTY

If this answering system does not work properly, try the following suggestions. If you're still having difficulty, call 1 800 222–3111.

No Dial Tone

- Make sure all plugs are connected properly. Check the line cord connections at the wall jack and at the telephone. Also check the coiled cord connections at both ends.
- Unplug the telephone and connect it to another wall jack. If you still have no dial tone, the problem is with your phone line.
- If the system is not connected to AC power and batteries are not installed, you will not hear a dial tone.

Call Cannot Be Dialed, or Is Dialed Slowly

If you have pulse dialing service, you cannot dial numbers with the dial mode set to tone. See the TELEPHONE OPERATION section of this manual to set the dial mode. Set the mode to pulse, then hang up and dial again.

If you have tone dialing service, you may be able to use either tone or pulse dialing mode. If you set the mode to tone, numbers are dialed much more quickly.

Problems with Message Window or Indicator Lights

- Press ON/OFF to make sure the system is on.
- Make sure all plugs are connected properly. Check the line cord connections at the wall jack and at the telephone. Make sure the power cord is securely connected to both the answering system and an electrical outlet not controlled by a wall switch.

Use only the power cord supplied with this product. For a replacement, contact 1 800 222–3111.

Telephone Does Not Ring

- Make sure the RINGER switch is set in the **LO** or **HI** position.
- If there are several other telephones on the same line, try disconnecting some of the other telephones. Having too many telephones connected can create problems such as low ringer volume, or impaired sound quality during calls.

LOW BATTERY Light Is On

- Make sure the batteries are correctly installed.
- If the light stays on, replace the batteries with 4 new ones.

Messages Are Incomplete

- The system can accept messages up to 3 minutes long. If a caller leaves a very long message, part of it might be lost when the system disconnects the call after 3 minutes.
- If the caller pauses for more than 7 seconds, the system stops recording and disconnects the call.
- If the system's memory fills up during a message, the system stops recording and disconnects the call.

System Does Not Answer After Correct Number of Rings

- If the Toll Saver feature is in operation, the number of rings changes from four to two when you have new messages waiting.
- In some cases, the system might be affected by the ringing system used by the local telephone company.
- If the system's memory is full, or the system is off, the system answers after 10 rings.

System Does Not Respond to Remote Commands

- Make sure you are calling from a touch tone phone. When you dial a number, you should hear tones. If you hear clicks instead, the phone is not a touch tone telephone.
- The answering system may not detect the Remote Access Code while your announcement is playing. Try waiting until the announcement is over before entering the code.
- There may be noise interference on the phone line you are using. Press dial buttons firmly.
- Make sure you are entering your Remote Access Code correctly.
- You might be calling from a phone that sends tones too short for your answering system to detect.

Power Failure

- If you have installed batteries, you will be able to make calls in the event of a power failure.
- If the system is disconnected from AC power answering system features will not operate. Your announcement and messages are retained in memory during a power failure, but you will need to reset the clock.
- The system operates in dial pulse mode during a power failure, but returns to whatever dial mode setting you have selected when power is returned.

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Tapeless Digital Answering System 1815

Remote Commands

Access Answering System

1 *Dial your telephone number from a touch tone phone.*
2 *When the system answers, enter your Remote Access Code. The system announces the number of messages and beeps twice.*
3 *Wait 4 seconds for the system to play back all messages*
— OR —
Enter a remote command from inside this card.

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Tapeless Digital Answering System 1815

Remote Commands

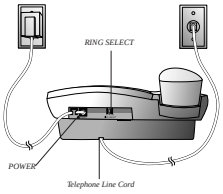
Access Answering System

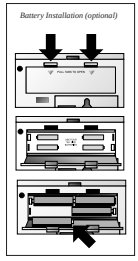
1 *Dial your telephone number from a touch tone phone.*
2 *When the system answers, enter your Remote Access Code. The system announces the number of messages and beeps twice.*
3 *Wait 4 seconds for the system to play back all messages*
— OR —
Enter a remote command from inside of this card.

REMOTE COMMAND	*PRESS*
Play all messages	1
Play only new messages	2
Repeat message	4 while message is playing
Skip message	6 while message is playing
Delete all messages	3, 3
Delete selected message	3 while message is playing
Record announcement	7, ✳, speak, press 5 to stop.
Review announcement	7, 1
Record memo	#, speak, press 5 to stop.
Room monitor	9, 1
Stop	5
End remote access call	✳, 9
Change Remote Access Code	9, 9
Turn system off	8, 8
Turn system on	0

REMOTE COMMAND	*PRESS*
Play all messages	1
Play only new messages	2
Repeat message	4 while message is playing
Skip message	6 while message is playing
Delete all messages	3, 3
Delete selected message	3 while message is playing
Record announcement	7, ✳, speak, press 5 to stop.
Review announcement	7, 1
Record memo	#, speak, press 5 to stop.
Room monitor	9, 1
Stop	5
End remote access call	✳, 9
Change Remote Access Code	9, 9
Turn system off	8, 8
Turn system on	0

INSTALLATION





FOR TABLE/DESK INSTALLATION

1 Install the batteries (optional).
- Turn the unit upside down.
- Push in on the two tabs at the large end of the base, and lift the base off the unit.
- Push in on the two tabs on the battery compartment door, and remove it.
- Insert four AA batteries. Always use four new batteries.
- Replace the battery compartment door.
- Reattach the base by inserting the tabs into the slots. Push down on the large end of the base to lock it into place. Make sure the larger end is toward the top of the telephone. The telephone should sit flat on your table or desk during use.

NOTE: *The batteries provide backup power, allowing you to make calls in case of a power failure. When battery power is low, the LOW BATTERY light goes on. Replace the batteries promptly.*

2 Connect the line cord to the telephone.
Plug one end of the line cord into the jack labeled **TEL LINE** on the bottom of the telephone. Run the line cord through the channel on the bottom of the phone.

3 Connect the handset to the telephone.
Plug the coiled cord into the handset jack on the side of the phone. Plug the other end of the coiled cord into the handset, then hang up.

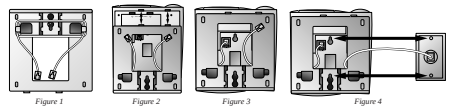
4 Connect the line cord to a wall jack.
Plug the free end of the line cord into a telephone wall jack. Make sure the cord snaps firmly into place.

5 Connect the power cord.

⚠ Use only the power cord supplied with your system. If you need a replacement cord, call 1 800 222–3111.

Fit the power cord behind the strain relief tab. Then, plug the smaller end of the power cord into the **POWER** jack on the back of the system. Plug the power cord into an electrical outlet that is not controlled by a light switch. (When you connect the system to power, the Message Window flashes **CL** to indicate you need to set the clock. See "Setting the Clock" in theAnswering System Operation section of this manual.)

INSTALLATION



FOR WALL INSTALLATION

1 Reverse the handset tab.
(This tab holds the handset when you hang up.) Hold down the switchhook, and slide the tab up and out of its slot. Turn the tab so that the end with the "hook" is up. Then insert the tab back into its slot.

2 Remove the base.
Push in on the two tabs at the large end of the base, and lift the base off the unit.

3 Install the batteries (optional).
- Push in on the two tabs on the battery compartment door, and remove it.
- Insert four AA batteries. Always use four new batteries.
- Replace the battery compartment door.

NOTE: *The batteries provide backup power, allowing you to make calls in case of a power failure. When battery power is low, the LOW BATTERY light goes on. Replace the batteries promptly.*

4 Wrap the line cord around the posts on the inside of the base. Leave at least 3 inches free at each end of the line cord (Figure 1).

5 Attach the base.
Turn the base so that the larger end of the base is toward the bottom of the telephone. Attach the base by inserting the tabs into the slots indicated. Push down on the large end of the base to lock it into place (Figure 2).

6 Connect the line cord to the telephone.
Plug one end of the line cord into the jack labeled **TEL LINE** on the bottom of the phone (Figure 3).

7 Connect the line cord to the wall jack, and mount the phone on the wall.
Plug the free end of the line cord into the modular wall jack. Make sure the cord snaps firmly into place. Place the phone on the wall jack mounting studs and pull down until it is held securely (Figure 4).

8 Connect the handset to the telephone.
Plug the coiled cord into the handset jack on the side of the phone. Plug the other end of the coiled cord into the handset, then hang up.

9 Connect the power cord.

⚠ Use only the power cord supplied with your system. If you need a replacement cord, call 1 800 222–3111.

Plug the smaller end of the power cord into the **POWER** jack on the back of the system. Plug the power cord into an electrical outlet that is not controlled by a light switch. (When you connect the system to power, the Message Window flashes **CL** to indicate you need to set the clock. See "Setting the Clock" in the Answering System Operation section of this manual.)

IN CASE OF DIFFICULTY

If this answering system does not work properly, try the following suggestions. If you're still having difficulty, call 1 800 222–3111.

No Dial Tone
- Make sure all plugs are connected properly. Check the line cord connections at the wall jack and at the telephone. Also check the coiled cord connections at both ends.
- Unplug the telephone and connect it to another wall jack. If you still have no dial tone, the problem is with your phone line.
- If the system is not connected to AC power and batteries are not installed, you will not hear a dial tone.

Call Cannot Be Dialed, or Is Dialed Slowly
If you have pulse dialing service, you cannot dial numbers with the dial mode set to tone. See the TELEPHONE OPERATION section of this manual to set the dial mode. Set the mode to pulse, then hang up and dial again.

If you have tone dialing service, you may be able to use either tone or pulse dialing mode. If you set the mode to tone, numbers are dialed much more quickly.

Problems with Message Window or Indicator Lights
- Press 2809# to make sure the system is on.
- Make sure all plugs are connected properly. Check the line cord connections at the wall jack and at the telephone. Make sure the power cord is securely connected to both the answering system and an electrical outlet not controlled by a wall switch.

⚠ Use only the power cord supplied with this product. For a replacement, contact 1 800 222–3111.

Telephone Does Not Ring
- Make sure the RINGER switch is set in the **LO** or **HI** position.
- If there are several other telephones on the same line, try disconnecting some of the other telephones. Having too many telephones connected can create problems such as low ringer volume, or impaired sound quality during calls.

LOW BATTERY Light Is On
- Make sure the batteries are correctly installed.
- If the light stays on, replace the batteries with 4 new ones.

Messages Are Incomplete
- The system can accept messages up to 3 minutes long. If a caller leaves a very long message, part of it might be lost when the system disconnects the call after 3 minutes.
- If the caller pauses for more than 7 seconds, the system stops recording and disconnects the call.
- If the system's memory fills up during a message, the system stops recording and disconnects the call.

System Does Not Answer After Correct Number of Rings
- If the Toll Saver feature is in operation, the number of rings changes from four to two when you have new messages waiting.
- In some cases, the system might be affected by the ringing system used by the local telephone company.
- If the system's memory is full, or the system is off, the system answers after 10 rings.

System Does Not Respond to Remote Commands
- Make sure you are calling from a touch tone phone. When you dial a number, you should hear tones. If you hear clicks instead, the phone is not a touch tone telephone.
- The answering system may not detect the Remote Access Code while your announcement is playing. Try waiting until the announcement is over before entering the code.
- There may be noise interference on the phone line you are using. Press dial buttons firmly.
- Make sure you are entering your Remote Access Code correctly.
- You might be calling from a phone that sends tones too short for your answering system to detect.

Power Failure
- If you have installed batteries, you will be able to make calls in the event of a power failure.
- If the system is disconnected from AC power answering system features will not operate. Your announcement and messages are retained in memory during a power failure, but you will need to reset the clock.
- The system operates in dial pulse mode during a power failure, but returns to whatever dial mode setting you have selected when power is returned.

AT&T

User's Manual for Tapeless Digital Answering System Telephone with Time/Day 1815

Fold open this manual for information about this telephone's installation and operation. Please read ***Part 1 — Important Product Information,*** *included in this package.*

Part 2

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TELEPHONE OPERATION

Dial Mode
This phone comes set to operate with touch tone service. If you have dial pulse (rotary) service, you will need to reset the dial mode. If you hear clicks (not tones) when you dial, you have dial pulse (rotary) service.

To change to dial pulse mode:
1 Press and release PROGRAM.
2 Press #, #, #, 3.

To change back to touch tone mode:
1 Press and release PROGRAM.
2 Press #, #, #, 8.

Ringer Volume
Use the RINGER switch located on the right side of the phone to turn the ringer **OFF**, or to set it to **LO** or **HI** volume. You can make or answer calls when the ringer is off, and other phones on the same line are not affected by the setting.

Handset Volume Control
While on a call, use VOLUME to adjust the listening level. Press the top arrow to increase volume. Press the bottom arrow to decrease volume.

Redial
Press and release REDIAL to dial the last number you dialed (up to 32 digits). The last number you dialed is stored in redial memory until you dial another number.

Hold
To put a call on hold, press and release HOLD. The HOLD light flashes. You can return the handset to the cradle without disconnecting the call.

To take a call off hold, press and release HOLD
— OR —
Lift the handset of this phone
— OR —
Lift the handset of another phone on the same line as this phone.

Mute
Mute lets you hear the other party, but prevents the other party from hearing you.

To mute a call, press and release MUTE. The MUTE light goes on.

To return to two-way conversation, press and release MUTE.

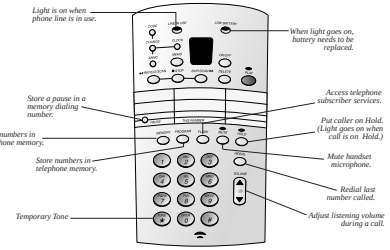
Flash
Press and release FLASH instead of pressing the switchhook to activate services such as Call Waiting or Three-Way Calling. You might have to press other buttons before or after FLASH as explained in the custom calling instructions provided by your service provider.

Temporary Tone
If you have dial pulse (rotary) service, this feature allows you to enter codes or tones needed to operate answering machines, or use electronic banking services, calling cards, and other special services. This feature will operate most special services; however, some services may actually require a touch tone line. To be sure, ask the company that provides the special service.

NOTE: *If you have touch tone service, you do not need to use the Temporary Tone feature.*

1 Dial the call, then press and release ✳ (TONE). Any buttons pressed after this will send tone signals.
2 After you hang up, the phone automatically returns to dial pulse (rotary) dialing.

TELEPHONE MEMORY


Light is on when phone line is in use.
When light goes on, battery needs to be replaced.
Access telephone subscriber services.
Store a pause in a memory dialing number.
Put caller on Hold. (Light goes on when call is on Hold.)
Dial numbers in telephone memory.
Store numbers in telephone memory.
Mute handset microphone.
Redial last number called.
Temporary Tone
Adjust listening volume during a call.

The telephone can store 9 telephone numbers, each up to 24 digits long. A number remains stored in memory unless you change it by storing a new number in its place.

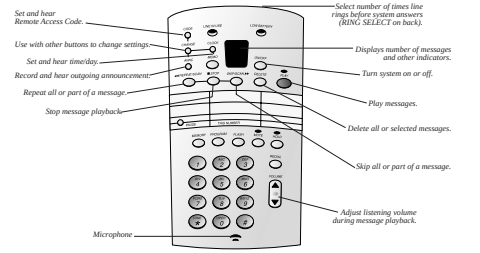
NOTE: *You may choose to store emergency numbers in memory locations. This feature is provided only as a convenience and the manufacturer assumes no responsibility for customer reliance upon the memory feature.*

Storing Memory Numbers
1 Press and release PROGRAM.
2 Enter a telephone number (up to 24 digits). To store a switchhook flash, press FLASH in the appropriate place while entering the number. To store a dialing pause, press PAUSE in the appropriate place while entering the number.
3 Press and release MEMORY.
4 Press and release the memory location (1 to 9) where the number is to be stored. You cannot use #, ✳ or 0 as memory locations.

Dialing Memory Numbers
1 Lift the handset.
2 Press and release MEMORY.
3 Press and release the memory location (1 to 9).

Storing Numbers Just Dialed
1 Press and release PROGRAM.
2 Press and release REDIAL.
3 Press and release MEMORY.
4 Press and release the memory location (1 to 9) where the number is to be stored.

ANSWERING SYSTEM OPERATION


Set and hear Remote Access Code.
Select number of times line rings before system answers (RING SELECT on back).
Use with other buttons to change settings.
Displays number of messages and other indicators.
Set and hear time/day.
Record and hear outgoing announcement.
Turn system on or off.
Repeat all or part of a message.
Play messages.
Stop message playback.
Delete all or selected messages.
Skip all or part of a message.
Adjust listening volume during message playback.
Microphone

Setting the Clock
You'll need to set the clock so that it can record the day and time that each message is received.

1 Press and release CHANGE. The Message Window displays **CH**.
2 Press and release CLOCK. The current day setting is announced.
3 To change the day setting, hold down SKIP/SCAN or REPEAT/SCAN until the correct day is announced. Then release the button.
4 Press and release CLOCK. The current hour setting is announced.
5 To change the hour setting, hold down SKIP/SCAN or REPEAT/SCAN until the correct hour is announced. Then release the button.
6 Press and release CLOCK. The current minutes setting is announced.
7 To change the minutes setting, hold down SKIP/SCAN or REPEAT/SCAN until the correct minutes setting is announced. Then release the button.
8 Press and release CLOCK. The new day and time are announced.

To check the clock, press and release CLOCK.

Recording Your Announcement
Before using this answering system, you should record the announcement (up to 3 minutes long) that callers will hear when the system answers a call. If you choose not to record an announcement, the system answers with a prerecorded announcement: "Hello. Please leave a message after the tone."

1 Press and release CHANGE. The Message Window displays **CH**.
2 Press and release ANNC. The system beeps. Speak toward the microphone normally, from about 9 inches away. While you are recording, the Message Window displays the elapsed time of your recording.
3 Press STOP when you are finished. The system automatically plays back your announcement.

To review your announcement, press and release ANNC.

Turning the System On/Off
Use ON/OFF to turn the system on and off. When the system is off, the Message Window is blank.

Volume Control
Use VOLUME to adjust the volume of the system's speaker. Press the top arrow to increase volume. Press the bottom arrow to decrease volume.

ANSWERING SYSTEM OPERATION

Answering Calls
When the system answers a call, the caller hears the announcement you recorded, followed by a beep. After the beep, the system begins recording your caller's message. A caller can leave a message up to 3 minutes long. If the message is longer than 3 minutes, or if the caller is silent for more than 7 seconds, or if the system runs out of memory, the system beeps once and hangs up.

Frequent callers can skip over your announcement by pressing #.

Ring Select/Toll Saver
Use the **RING SELECT** switch on the back of the system to select how many times the line will ring before the system answers a call. Set to **2** for two rings, set to **4** for four rings, or set to **TS** for Toll Saver. When you set the system to **TS**, the system answers after 4 rings when you have no new messages, and after 2 rings when you have new messages.

Message Window
The Message Window displays the number of messages that have been recorded. If the Message Window displays **F**, then the memory is full and you'll need to delete messages before new ones can be recorded.

PLAY Light
The PLAY Light blinks when you have new messages, and remains steady when you have messages in memory that you've already played. The PLAY Light is off when there are no messages in memory.

Call Screening/Intercept
Set the system to answer calls, and set the volume control so you can hear the caller's message.

If you decide to take the call, lift the handset of this phone or any phone on the same line. The system stops recording and resets to answer calls.

Listening to Your Messages
As the system plays back messages, the Message Window displays the number of the message playing. Before playing each message, the system announces the day and time the message was received. After playing the last message, the system announces "End of messages."

Play all messages — Press and release PLAY. If you have no messages, the system announces "No messages."
Play new messages only — Hold down PLAY for about 2 seconds, until the system begins playing. If you have no new messages, the system announces "No new messages."

Repeat entire message — Press and release REPEAT/SCAN.
Repeat part of message — Hold down REPEAT/SCAN for a few seconds, then release it to resume playing. The system beeps while the button is held down.
Skip to next message — Press and release SKIP/SCAN.
Skip part of a message — Hold down SKIP/SCAN for a few seconds, then release it to resume playing. The system beeps while the button is held down.
Stop message playback — Press and release STOP.

Privacy Playback
Instead of hearing your messages through the system's speaker, you can listen to them through the answering system handset.

1 Hold down STOP while you lift the handset.
2 Press and release PLAY to play all messages
— OR —
Hold down PLAY for about 2 seconds to play new messages only.
3 After pressing PLAY, you can follow the directions above to repeat, skip, or stop message playback.

NOTE: *Privacy Playback will not work if you have answered a call, or if you lift the handset and place a call before pressing PLAY.*

Saving Messages
The system saves your messages automatically if you do not delete them. The system can save about 12 minutes of messages, including your announcement, for up to a total of 99 messages. When memory is full, you must delete some or all messages before new messages can be recorded.

Deleting Messages
Delete all messages — Hold down DELETE. The system announces "Messages deleted" and the Message Window displays **0**. If you haven't listened to all of the messages, the system beeps 5 times, and does not delete messages.
Delete selected messages — Press and release DELETE while the message you want to delete is being played. The system beeps once, and continues with the next message. If you want to check a message before you delete it, you can press REPEAT/SCAN to replay a message before deleting it.

When the system reaches the end of the last message, the messages not deleted are renumbered, and the Message Window displays the total number of messages remaining in memory.

ANSWERING SYSTEM OPERATION

Recording a Memo
You can record a memo to be stored as an incoming message. The memo can be up to 3 minutes long, and will be played back with other messages.

1 Press and release MEMO. After the beep, speak toward the microphone.
2 To stop recording, press STOP.

When Memory is Full
The system can record approximately 12 minutes of messages, including your announcement, for up to a total of 99 messages. When memory is full, or 99 messages have been recorded, the Message Window flashes **F**. Delete messages to make room for new ones.

When memory is full, the system answers calls after 10 rings, and sounds 2 beeps instead of playing your announcement.

Remote Access Code
You can use many features of this answering system remotely from a touch tone phone. Most features can be accessed only after you enter a Remote Access Code, preset to 500. You can view the Remote Access Code by tapping CODE.

You can change the Remote Access Code to any 3-digit number from 500-999.

1 Press and release CHANGE. The Message Window displays **CH**.
2 Press and release CODE. The system announces "First digit."
3 Press SKIP/SCAN or REPEAT/SCAN to change the digit.
4 When the Message Window displays the desired first digit, press and release CODE. The system announces "Second digit."
5 Press SKIP/SCAN or REPEAT/SCAN to change the digit.
6 When the Message Window displays the desired second digit, press and release CODE. The system announces "Third digit."
7 Press SKIP/SCAN or REPEAT/SCAN to change the digit.
8 When the Message Window displays the desired third digit, press and release CODE. The system announces the new Remote Access Code.

ANSWERING SYSTEM OPERATION
From a Remote Touch Tone Phone

Playing Messages
1 Dial your telephone number from a touch tone phone.
2 When the system answers, enter your Remote Access Code. The system announces the number of messages received, then beeps twice.
3 After the two beeps, wait 4 seconds, and the system plays back messages
— OR —
Press and release 1 to play all messages
— OR —
Press and release 2 to play only new messages (if there are no new messages, the system announces "No new messages").
4 **To repeat a message** — Press and release 4 while the message is playing.
To repeat part of a message — Hold down 4. To resume playing, release 4.

To skip a message — Press and release 6 while the message is playing.
To skip part of a message — Hold down 6. To resume playing, release 6.

To stop message playback — Press and release 5.

To save messages, hang up.

Deleting Messages
To delete selected message — Press and release 3 while the message is playing.
To delete all messages — After you have listened to all messages and heard the 2 beeps, press 3, 3.

Recording Announcement
1 Press 7, 9.
2 Speak after the beep, then press 5 to stop recording. The system replays your new announcement.

To review your announcement — Press 7, 1.

Recording a Memo
1 Press 9 and begin speaking after the beep.
2 Press 5 when you are finished.

Room Monitor with Intercom
You can call the answering system and listen to any activity in the room.

1 Press 3, 1 to listen for 30 seconds.
2 If you wish, you can press 1 while the monitor is active to speak to someone in the room (up to 30 seconds).
3 Press 1 again during intercom operation to return to listening only.
4 Press 5 at any time to exit Room Monitor with Intercom.

Ending Remote Access Call
Press 8, 2. The system announces "The machine will now hang up," and disconnects from the line.

Changing Remote Access Code
1 Press 3 2. The system announces "Enter new code."
2 Enter your new Remote Access Code, any number between 500 and 999.
3 If a valid code is entered, the system announces the new Remote Access Code. If an invalid code is entered, the system beeps 5 times rapidly, then beeps twice. Repeat Steps 1 and 2.

Turn System Off
Press 8, 0.

Turn System On
When the system is off, it answers after 10 rings and beeps twice.
1 Press 2 to turn the system on.
2 The system beeps twice and is ready to answer calls and record messages. If the system beeps 5 times, the memory is full.

Memory Full
If the system answers after 10 rings and beeps twice instead of playing your announcement, it might be off or memory might be full.

1 Enter Remote Access Code after 2-beep signal.
2 Listen to messages, and delete some or all of them.
3 Press 2 to make sure your system is on before you hang up.